

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

SPECIAL MEETING  
Wednesday, April 21, 2021  
The Board will meet via WebEx beginning at 7:00 AM

FINAL  
AGENDA

SPECIAL MEETING – 7:00 AM  
Call to Order – Pledge of Allegiance

A. APPROVAL OF AGENDA

B. REGULAR AGENDA

ITEMS FOR BOARD DISCUSSION / ACTION

1. Board Discussion / Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to (approve or disapprove) the proposed **2021-2022 Administrative Budget** for the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented (remotely) at the BOCES Annual Meeting on April 14, 2021.
2. Board Information – Letter from BOCES candidate Michael F. Young was mailed to all Board members
3. Board Discussion / Action - Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist, and three (3) candidates have been nominated to fill these vacancies for three (3) three-year terms from July 1, 2021 through June 30, 2024.

The three candidates receiving the highest number of votes will be elected to three-year terms.

- ❖ Is there a motion to cast one vote for **Mr. Michael F. Young of the Lowville Academy & Central School District**, to fill one vacancy on the BOCES Board of Education?
- ❖ Is there a motion to cast one vote for **Mr. Lynn A. Murray of the Copenhagen Central School District**, to fill one vacancy on the BOCES Board of Education?
- ❖ Is there a motion to cast one vote for **Dr. Sandra Young Klindt of the General Brown Central School District**, to fill one vacancy on the BOCES Board of Education?

**THEREFORE, BE IT RESOLVED** that the General Brown Central School District Board of Education directs the District Clerk to cast one ballot for each vacancy on its behalf for the candidates above receiving the most votes.

Therefore, the following nominees will receive one vote each:

- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_

4. Board Action - Approval is requested for the **2021-2022 Property Tax Report Card**

C. ITEMS FOR BOARD ACTION – PERSONNEL – Conditional Coaching Appointments

5. Board Action - **Upon the recommendation of the Superintendent of Schools**, and consistent with the terms and conditions enumerated in the **Resolution to Conditionally Appoint Athletic Coaches during the 2020-2021 School Year**, which resolution was duly adopted by the Board of Education on February 8, 2021, the General Brown Central School District Board of Education hereby conditionally appoints the following individuals to serve as coaches:

— PAID Coaching Appointments:

Name	Sport / Season 2020-2021	Coaching Certification	Effective Date
Chad W. Parker	Varsity Boys' Lacrosse Assistant (Spring)	Professional Coaching License****	Emergency Appt. Eff. 04/19/2021
Melissa S. Zehr	Softball Assistant (Spring)	Teacher-Coach*	Emergency Appt. Eff. 04/19/2021

<b>Patsy V. Doldo</b>	Modified Baseball Assistant (Spring)	Temporary Coaching License****	<b>Emergency Appt. Eff. 04/19/2021</b>
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**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup>- 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**D. ITEMS FOR BOARD ACTION – PERSONNEL – Continued**

6. Board Action – Appointments:

Name	Position	Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
<b>Darrick W. Smith</b>	Substitute Teacher	\$90 per day Non-Certified	n/a	<b>Emergency Appt. Eff. 04/16/2021</b>
<b>Molly K. Denny</b>	Substitute Aide Substitute Teacher	\$12.50 per hour \$95 per day Non-Certified	n/a	<b>Emergency Appt. Eff. 04/19/2021</b>
<b>Kathleen S. Hannon</b>	Substitute Teacher	\$100 per day Certified	n/a	<b>Emergency Appt. Eff. 04/19/2021</b>
<b>Karlie M. Maloney</b>	Substitute Teacher	\$95 per day Non-Certified	n/a	<b>Emergency Appt. Eff. 04/19/2021</b>

**E. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

7. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Darrick W. Smith** – Substitute Teacher
- **Molly K. Denny** – Substitute Teacher
- **Kathleen S. Hannon** – Substitute Teacher
- **Karlie M. Maloney** – Substitute Teacher

**F. ADJOURNMENT OF SPECIAL MEETING**

**There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

# PROPOSED BUDGET 2021 - 2022



*Adirondack • Alexandria • Beaver River • Belleville Henderson  
Carthage • Copenhagen • General Brown • Indian River • Inlet  
LaFargeville • Lowville • Lyme • Sackets Harbor • South Jefferson  
South Lewis • Thousand Islands • Town of Webb • Watertown*



## **Message from the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services**

The attached 2021-2022 proposed budget represents several months of work by members of the Board of Cooperative Educational Services and BOCES staff. We begin developing the budget in October. The BOCES District Superintendent and Central Office Administrators meet with component Superintendents and their administrative teams to identify new programs, new staff and staff development proposals that must be submitted to the State Education Department for approval. In the months between November and April, BOCES program administrators meet with local administrators and identify student needs for the next school year. Central Office Administrators are available to make presentations to Boards of Education. We are sensitive to the current fiscal constraints placed on our component districts and have worked hard to minimize increases in cost while at the same time sustaining high quality programs. In keeping with that effort, our 2021-2022 budget represents a decrease of -0.63% over the 2020-2021 exclusive of Federal and State Grant programs. The Administration portion of the budget represents 8% of the total budget. In keeping with Section §1950 of Education Law all retirees' health costs must be included in the Administration portion of the budget regardless of the BOCES program to which they were assigned. 76% of the Administrative budget is attributed to retiree health insurance costs.

The full budget will be presented at 6:00 p.m. at our Annual Meeting which will take place on April 14, 2021 at the Jefferson-Lewis BOCES District Offices, located at 20104 State Route 3, Watertown, NY 13601. This Annual Meeting will be streamed live via [www.boces.tv/live](http://www.boces.tv/live). The Central Administration portion of the budget will be voted on by component district Boards of Education on April 21, 2021. Once adopted, that part of the budget will not change for the next school year. In contrast, the service part of the budget may be adjusted as districts request new or expanded programs. In accordance with statute, the Board must finalize its projected budget by May 12, 2021 and submit it to the State Education Department.

Unlike local district budgets, our "tax levy" to component districts represents the full cost of operating programs. It is not offset by state aid or unexpended dollars from the previous year. In keeping with Section §1950 of Education Law, BOCES is required to return any unexpended funds to our component schools. School districts receive BOCES aid, excess cost and transportation aids on most expenditures in the year following the delivery of services. Aid on classrooms rented by BOCES from component districts is paid in the current year.

If you have suggestions or comments regarding the proposed 2021-2022 budget, please bring them to our attention. Through your cooperation and support of shared programs, we are able to serve the students and staff of our districts in the many ways that are outlined on the following pages. Thank you for your support.

Peter E. Monaco, President  
Sandra Young Klindt, Vice President  
Alice M. Draper  
Jennifer L. Jones  
Michael J. Kramer  
Barbara A. Lofink  
Lynn A. Murray  
Grace H. Rice  
Michael F. Young  
Stephen J. Todd, District Superintendent



## Vision & Mission Statements

### Vision:

Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES will lead, create, implement and sustain educational programs that meet the ever-changing needs of the students and communities we serve.

### Mission:

The Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, in cooperation and partnership with our component school districts, community agencies, higher education, business, industry, and the State Education Department:

- Provides high quality and cost-effective educational programs enabling students of all ages to find success.
- Provides life-long learning opportunities that facilitate college, career, and community readiness.
- Provides leadership, resources and support services for component districts to achieve success.
- Communicates with districts and the community regarding educational developments and priorities.

## Board Goals

1. Continuing Strategic planning and succession planning processes that will help all BOCES departments and programs to prepare for the future.
2. Engaging school districts and community partners of the region to identify and maximize opportunities for collaboration in both instructional and non-instructional programs for purposes of continuing sustainability of relevant and needed programs and services.
3. Promoting a positive BOCES image at every opportunity, including a system for ongoing evaluation and quality control in all of our programs.
4. Maintaining and upgrading our present BOCES facilities to ensure that they will meet the needs of present and future programming.
5. Strengthen and promote partnerships with key healthcare agencies and organizations.
6. Maximizing the use of the new educational facility in Lowville in partnership with JCC and Lewis County, and maximizing opportunities for a similar facility in Jefferson County adjacent to our Watertown campus.

**Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services**  
**Annual Meeting**  
**Adult Learning Center**  
**Conference Rooms B**  
**5836 State Route 12**  
**Glenfield, New York**  
**April 08, 2020**

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER NO. 202.1 THIS MEETING IS NOT OPEN TO THE PUBLIC IN PERSON, BUT WILL BE AVAILABLE VIA LIVE STREAM THROUGH OUR DISTRICT WEB PAGE. THE MEETING WILL BE RECORDED AND SUBSEQUENTLY TRANSCRIBED.**

**Members Present:** Alice Draper (virtual), Jennifer Jones (virtual), Sandra Klindt (virtual), Peter Monaco (virtual), Lynn Murray (virtual), Grace Rice, Michael Young (virtual)  
Barbara Lofink by telephone and not able to vote

**Members Excused:** Michael Kramer

**Staff Present:** Patricia LaClair (virtual), Leslie LaRose-Collins (virtual), Stephen Todd, Michele Traynor

**Others Present:** [www.boces.tv/live](http://www.boces.tv/live)

The Annual Meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services was called to order by Mrs. Grace Rice, President of the Board, at 6:00 p.m. She welcomed all those in attendance and led them in the Pledge of Allegiance.

Mrs. Rice opened the meeting with a big THANK YOU to Mr. Todd and all BOCES staff, Superintendents and all of their staff for the caring and unique way of feeding our students mind and body during this challenging time. Please stay safe and well. Thank you all again and god bless you all.

Chairperson Rice referred those in attendance to the meeting agenda and asked if there were any amendments. There were none. Mrs. Rice also referred meeting participants to a written greeting from Interim Commissioner of Education Tahoe that was given to all participants as they entered the meeting. Chairperson Rice introduced the members of the Board of Cooperative Educational Services and Patricia LaClair, Clerk of the Board.

The Clerk reviewed with those in attendance the notice of the Annual Meeting. In keeping with Section §1950 of Education Law, this notice was published in the Boonville Herald, Lowville Journal/Republican, Thousand Islands Sun and the Watertown Daily Times during the weeks of March 23 and March 30, 2020. This notice was also forwarded to each component district Board of Education member, Clerk and Superintendent. The date for the Annual Meeting was set by the Board of Cooperative Educational Services on July 5, 2019 at their Reorganizational Meeting. The Clerk called the audience's attention to the minutes of the April 10, 2019 BOCES Annual Meeting and asked that each person review this material. The Clerk called for any corrections to the minutes. No corrections were noted, and Mr. Young made a motion that was seconded by Mrs. Draper that the minutes of the April 10, 2019 Annual Meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services be approved. The motion carried unanimously.

Chairperson Rice introduced Mr. Stephen J. Todd, District Superintendent and Chief Executive Officer of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services, who presented the 2020-2021 proposed budget. Mr. Todd referred the audience to the Annual Meeting/Projected Budget booklet which contained budgets for each BOCES program. He began the presentation by thanking Assistant Superintendent Traynor and Business Manager Peluso for the many hours of work that went into developing the proposed budget. He also thanked the entire Business Office staff and each program administrator for their efforts to control costs and keep 2020-2021 increases to a minimum. The Board begins the initial development of the budget in October. In keeping with that effort our 2020-2021 budget represents a 1.77% increase over 2019-2020 exclusive of Federal and State Grant

## Annual Meeting / Upcoming Meetings

programs. The Administration portion of the budget represents 8% of the total budget. In keeping with §1950 of Education Law all retirees' health costs must be included in the Administration portion of the budget regardless of the BOCES program to which they were assigned. Seventy-one percent (71%) of the Administrative budget is attributed to retiree health insurance costs.

With the position the state is in at this time with the budget, Mr. Todd stated that the CTE and Programs for Exceptional Students Advisory Committees would be meeting on April 14 to look at the BOCES budget and see if there were any places BOCES could cut back and help with the budget.

Mr. Todd asked if anyone had any questions to please reach out to him by email or telephone.

Chairperson Rice thanked District Superintendent Todd for his concise and informative presentation. In closing she indicated that four vacancies exist on the Board of Cooperative Educational Services. The election of members to the BOCES will take place on April 21, 2020 as each component school board meets to cast ballots for each vacancy and to vote on the proposed 2020-2021 administrative budget. Chairperson Rice introduced Mrs. Alice Draper who was nominated by the Belleville Henderson Central School District, Mrs. Jennifer Jones who was nominated by the Beaver River Central School District, Mrs. Grace Rice who was nominated by the South Lewis Central School District and Mrs. Barbara Lofink who was nominated by the Carthage Central School District.

Chairperson Rice called for a motion to adjourn the meeting. A motion was made by Mr. Young and seconded by Mrs. Draper to adjourn at 6:30 p.m. The motion carried unanimously.

Respectfully submitted,

Patricia L. LaClair  
Clerk of the Board

### Remaining 2020-2021 Board Meetings

<b>April 14, 2021</b>	Watertown Campus	7:00 p.m.
<b>May 12, 2021</b>	Howard G. Sackett Technical Center	6:00 p.m.
<b>June 16, 2021</b>	Watertown Campus	6:00 p.m.

### Tentative 2021-2022 Board Meetings

<b>July 7, 2021</b>	Reorganizational Meeting-Watertown Campus	6:00 pm
	Regular Meeting-Watertown Campus	7:00 pm
<b>August 11, 2021</b>	Howard G. Sackett Technical Center	6:00 pm
<b>September 15, 2021</b>	Howard G. Sackett Technical Center	6:00 pm
<b>October 20, 2021</b>	Open House-BTC-Watertown Campus	6:00 pm
<b>November 17, 2021</b>	Jack J. Boak, Jr. Educational Center	6:00 pm
<b>December 15, 2021</b>	Watertown Campus	6:00 pm
<b>January 19, 2022</b>	Watertown Campus	6:00 pm
<b>February 16, 2022</b>	Howard G. Sackett Technical Center	6:00 pm
<b>March, 16, 2022</b>	Watertown Campus	6:00 pm
<b>April 20, 2022</b>	Annual Meeting-Howard G. Sackett Tech.	7:00 pm
	Regular Meeting- Howard G. Sackett Tech.	8:00 pm
<b>May 11, 2022</b>	Howard G. Sackett Technical Center	6:00 pm
<b>June 15, 2022</b>	Watertown Campus	6:00 pm



# Services and Budget Development Calendar

## Services and Budget Development Calendar 2021-2022

<b>July 7, 2021</b>	Board Meeting	Annual goal setting workshop; Reorganizational Meeting – Approved Annual Goals
<b>August 2021</b>	To Administrators	Distribute Planning Sheet: New & Expanded Programs 2022-2023 Services Guide descriptions
<b>September 15, 2021</b>	To District Superintendent	Planning Sheets, New & Expanded Programs 2022-2023
<b>October 1, 2021</b>	To Assistant Superintendent for Business	All Program Narratives for Services Guide, 2022-2023
<b>November 1, 2021</b>	To SED	New Program Data
<b>November 17, 2021</b>	Board Meeting	Budgetary Proposals for Administration, Capital, O&M & 600 Level Administrative CoSers; Overview of new program proposals for Services Guide
<b>December 2021</b>	Superintendent of Schools	Services Guide Distribution to Component Districts
<b>December 15, 2021</b>	Board Meeting	Budgetary Proposals for Career & Technical Education, Adult & Continuing Education & Instructional Support
<b>December 2021</b>	Administration Meetings	Personnel Proposals – 2022-2023
<b>January 19, 2022</b>	Board Meeting	Budgetary Proposals for Programs for Exceptional Students & Itinerant Services
<b>February 1, 2022</b>	To BOCES	Initial Service Requests from Component Districts
<b>February 16, 2022</b>	Board Meeting - HGSTC	Draft Total Budget/Major Tuitions
<b>February 28, 2022</b>	Notice to Clerks	Nominating procedures (60 days prior to election)
<b>March 16, 2022</b>	Board Meeting	Final Budget Document
<b>March 30, 2022</b>		Deadline for nominations (30 days prior to election)
<b>March 31, 2022</b>	Annual Meeting Legal Notice Forwarded to Newspapers	Minimum 14 days prior to Annual Meeting
<b>March 31, 2022</b>	To Component Board Members, Superintendents, Clerks	Mail Annual Meeting Legal Notice (14 days prior)
<b>April 15, 2022</b>	To Component Clerks	Ballots mailed for voting on BOCES Administrative Budget (14 days prior to election) and Election of Members to the Board
<b>April 20, 2022</b>	Annual Meeting	Review of Proposed Budget
<b>April 28, 2022</b>	Component Boards Meet	Vote on Administrative Budget; Board members' election
<b>May 1, 2022</b>	To District Superintendent	Final Service Requests from Districts
<b>May 11, 2022</b>	Board Meeting - HGSTC	Adopt Final Budget for 2022-2023 Submission to Commissioner
<b>June 2022</b>	To Districts	AS-7 Contracts 2021-2022 Verification of Final Billing for 2022-2023

# Administration & Capital

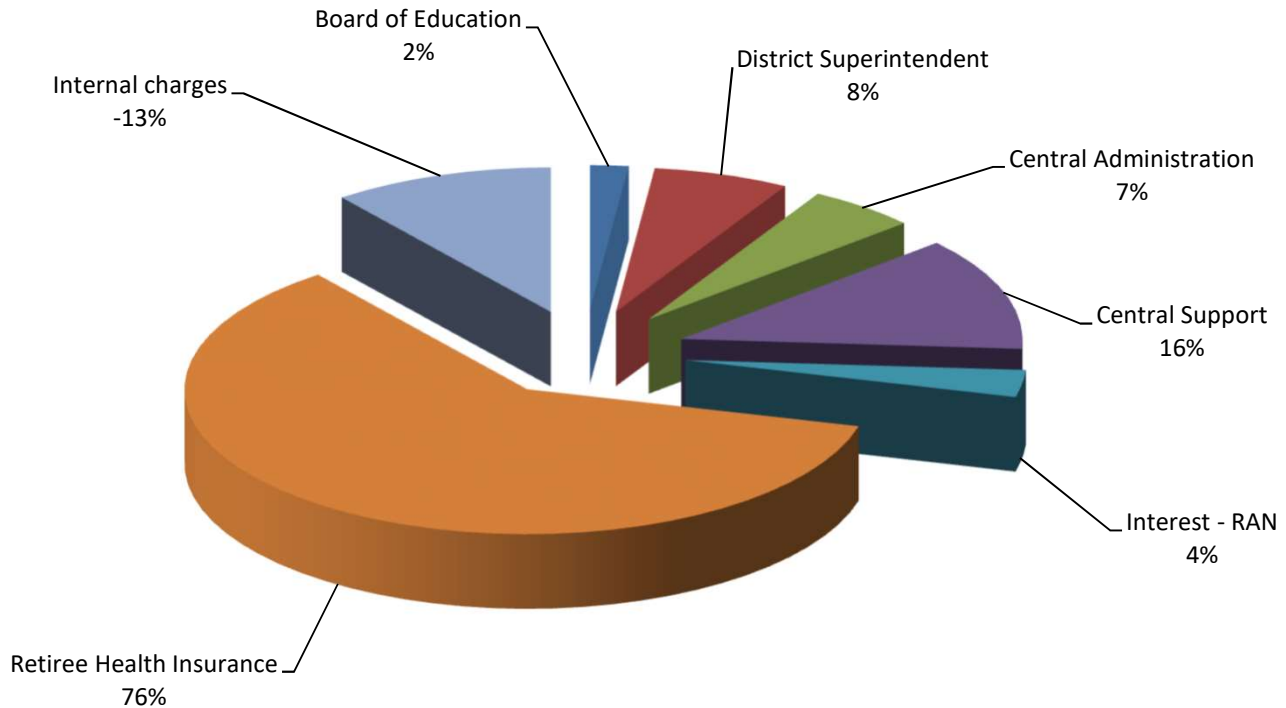


# Administration

	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b><u>CENTRAL ADMINISTRATION BUDGET</u></b>					
<b><u>CoSer 001</u></b>					
<b>Board of Education Expense:</b>					
Salary-Clerk/IC Auditor	\$19,312	\$20,483	\$20,644		
Materials/Supplies	\$2,248	\$6,200	\$6,200		
Purchased Services	\$58,311	\$55,000	\$40,000		
Contract Professional Services	\$24,338	\$15,000	\$15,000		
Benefits	\$14,098	\$16,816	\$17,072		
<b>Board of Education Total</b>	<b>\$118,307</b>	<b>\$113,499</b>	<b>\$98,916</b>	<b>-\$14,583</b>	<b>-12.8%</b>
<b><u>DISTRICT SUPERINTENDENT</u></b>					
Salary-local portion of D.S. Salary - Note 1	\$126,838	\$143,874	\$155,117		
Support Salaries	\$71,355	\$74,148	\$74,798		
Equipment	\$0	\$3,500	\$3,500		
Materials/Supplies	\$3,646	\$11,500	\$11,500		
Purchased Services	\$25,872	\$31,000	\$31,000		
Benefits	\$64,796	\$73,217	\$74,972		
<b>District Superintendent Total</b>	<b>\$292,507</b>	<b>\$337,239</b>	<b>\$350,887</b>	<b>\$13,648</b>	<b>4.0%</b>
<b><u>GENERAL COST OF ADMINISTRATION</u></b>					
Instructional Salaries	\$101,571	\$105,887	\$73,500		
Support Salaries	\$73,513	\$71,228	\$72,345		
Equipment	\$2,403	\$3,000	\$3,000		
Materials/Supplies	\$2,872	\$6,000	\$6,000		
Purchased Services	\$49,876	\$67,620	\$65,000		
Benefits	\$56,647	\$73,607	\$63,373		
<b>Cost of Administration Total</b>	<b>\$286,882</b>	<b>\$327,342</b>	<b>\$283,218</b>	<b>-\$44,124</b>	<b>-13.5%</b>
<b><u>CENTRAL SUPPORT (BUSINESS OFFICE)</u></b>					
Support Salaries	\$337,281	\$375,984	\$371,388		
Equipment	\$2,263	\$2,500	\$2,500		
Materials/Supplies	\$1,806	\$8,000	\$8,000		
Purchased Services	\$70,797	\$80,000	\$84,800		
Contract Professional Services	\$28,500	\$30,000	\$30,000		
Benefits	\$136,816	\$187,001	\$195,124		
<b>Cost of Administration Total</b>	<b>\$577,463</b>	<b>\$683,485</b>	<b>\$691,812</b>	<b>\$8,327</b>	<b>1.2%</b>
<b><u>OTHER: UNDISTRIBUTED</u></b>					
Interest on Revenue Anticipation Note - Note 2	\$77,873	\$165,000	\$165,000		
Retiree Health Insurance - Note 3	\$2,831,709	\$3,055,492	\$3,300,000		
<b>Total</b>	<b>\$2,909,582</b>	<b>\$3,220,492</b>	<b>\$3,465,000</b>	<b>\$244,508</b>	<b>7.6%</b>
<b>TRANSFER CHANGES &amp; CREDITS</b>	<b>-\$203,578</b>	<b>-\$406,265</b>	<b>-\$571,265</b>	<b>-\$165,000</b>	<b>40.6%</b>
<b><u>CENTRAL ADMINISTRATION BUDGET TOTAL</u></b>	<b>\$3,981,663</b>	<b>\$4,275,792</b>	<b>\$4,318,568</b>	<b>\$42,776</b>	<b>1.0%</b>



## 2021 -2022 ADMINISTRATIVE BUDGET



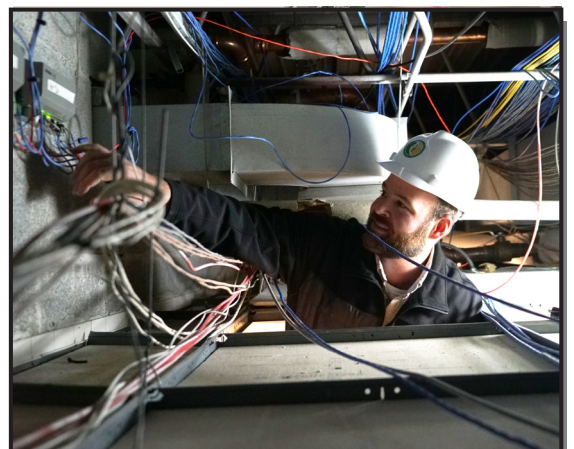
Note 1 (District Superintendent salary and benefits summary)

Local salary	\$155,117
Teachers retirement system	\$15,512
Worker's compensation	\$1,551
Health/dental/vision insurance	\$19,636
Total local salary & benefits	\$191,816
Total local and state salary for 2021-22	\$198,616

Note 2 Revenue anticipation note (RAN) to meet cash flow needs.

Note 3 Retiree health insurance reflects 254 total retirees. Expense for all retirees must be shown in the Administrative budget.

New York State Education Law Section 1950 requires that Boards of Cooperative Educational Service (BOCES) present their proposed budgets for review and consideration at their Annual Meeting in April. Component school districts will meet and vote on the BOCES Administrative Budget on April 21, 2021.



**CAPITAL BUDGET**  
**CoSer 002**

	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
	\$13,076,916	\$328,000	\$494,250	\$166,250	50.7%

School District	Type of Rent	# of Rooms	Rent	O & M
Adirondack Central School	Distance Learning	1	\$500	\$0
Alexandria Bay	Distance Learning	1	\$500	\$0
Beaver River	Regular, Distance Learning	1	\$500	\$0
Belleville Henderson	Distance Learning	1	\$500	\$0
Carthage	Regular, Distance Learning	1	\$500	\$0
Copenhagen	Distance Learning	1	\$500	\$0
General Brown	Regular, Distance Learning	2	\$4,850	\$500
Indian River	Reg., Summer, Dist. Lrng., Office Space	22	\$100,050	\$11,000
LaFargeville	Distance Learning	1	\$500	\$0
Lowville	Regular, Distance Learning	5	\$17,900	\$2,000
Lyme	Distance Learning	1	\$500	\$0
Sackets Harbor	Distance Learning	1	\$500	\$0
South Jefferson	Distance Learning	1	\$500	\$0
South Lewis	Reg, Dist. Lrng, Summer, Office Space	2	\$4,850	\$500
Thousand Islands	Distance Learning	1	\$500	\$0
Watertown	Regular, Summer, Distance Learning	3	\$9,200	\$1,000
JCC/Lewis County Extension Center	CTE/Adult/PES Programming	5	\$128,900	\$2,000
T.B.D.	Regular, Regional Summer School	10	\$50,000	\$5,000
Energy Performance Contract			\$173,000	
<b>TOTAL</b>		<b>60</b>	<b>\$494,250</b>	<b>\$22,000</b>

The regular rate is \$4,850 per classroom or \$6.30 per square foot; the rent includes \$500 for operation and maintenance; rent is paid for a 10-month period.

Summer program rent is for a 30-day period. The rate varies by the type of classroom space to be rented and includes operation and maintenance.

Contract rent rates are determined between the landlord and BOCES. Rates are determined by the services to be provided by the landlord and type of space to be rented.



# Career and Technical Education

## Our View



*"BOCES has helped me a lot with my grades and I look forward to coming here every day. Being here has given me a head start on my future. I've learned so much about potential career options. I plan on continuing to attend here my junior and senior years."*

- Connor Hynes  
Pre-Tech Academy  
Watertown City School District



*"By attending BOCES, I have been able to learn a trade that I would not have had the opportunity to learn otherwise. I'm a very hands on learner, and that has allowed me to thrive in this program."*

- Blake Bortiatynski  
Electrical Wiring Technology  
Adirondack Central School



*"Through the BOCES New Vision program and with the help of my classmates and teacher, I have been provided with so many opportunities to create a foundation for my understanding of healthcare. The various learning styles we are challenged with and our teacher's ability to enhance lessons with different techniques and engaging activities is extremely beneficial."*

- Simarra Willett  
New Vision Health  
Lyme Central School



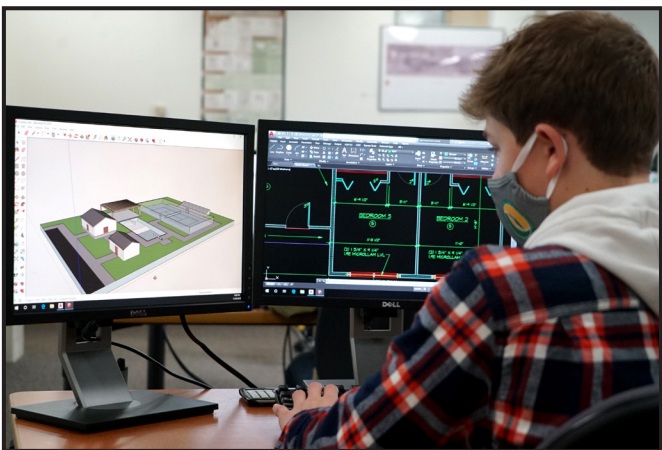
*"Coming to BOCES has allowed me to connect with other students who have similar interests to my own. Through the Visual Communications program, I have been able to study and explore different industries and careers within the graphic design field."*

- Alexis Smith  
Visual Communications  
South Lewis Central School

	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b>CAREER &amp; TECHNICAL EDUCATION</b>					
<b>CoSer 101</b>					
Salaries for all staff	\$4,351,344	\$4,499,862	\$4,513,399		
Equipment	\$272,219	\$120,000	\$120,000		
Materials & Supplies	\$531,800	\$813,840	\$743,500		
Contract and Other	\$356,332	\$527,300	\$530,000		
Contract Professional Services	\$9,746	\$12,500	\$12,000		
Employee Benefits	\$1,705,239	\$2,010,869	\$1,920,257		
<b>Total Direct Expense</b>	<b>\$7,226,680</b>	<b>\$7,984,371</b>	<b>\$7,839,156</b>		
<b>Total Transfer Charges</b>	<b>\$2,022,368</b>	<b>\$2,755,270</b>	<b>\$2,710,069</b>		
<b>Net Expense for Career &amp; Tech Education</b>	<b>\$9,249,048</b>	<b>\$10,739,641</b>	<b>\$10,549,225</b>	<b>-\$190,416</b>	<b>-1.8%</b>
<b>Tuition</b>			<b>\$9,931</b>		<b>0.0%</b>



# Career and Technical Education



# Programs for Exceptional Students

## Our View



*“Our small rural school districts receive significant support from Jefferson-Lewis BOCES for special education services. We may have several students with unique special services that could only be met through sophisticated educational programs offered through BOCES. School districts cooperatively enter into services to bring the very best programming for those pupils with the greatest educational challenges. The result is a cost effective program that provides the best services for our pupils.”*

- Jane Collins, Superintendent, Belleville Henderson Central School

*“At a large, diverse district like Indian River, we could not “do what we do” without our partners at the Jefferson-Lewis BOCES. They provide a full array of support services to our students and staff - all with an eye toward continuous learning and growth. The needs of our Pre K-12 students are met through a combination of individualized support, modern technology, personal attention, and a college/career focus that reflects the demands of our community. Perhaps as the best example of our partnership, our daily interaction with J-L BOCES staff in and around our district.”*

- Troy Decker, Assistant Superintendent, Indian River Central School District



	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b><u>PROGRAMS FOR EXCEPTIONAL STUDENTS - CoSer 2xx</u></b>					
Salaries for all staff	\$5,371,277	\$5,782,738	\$5,566,623		
Equipment	\$7,500	\$18,000	\$17,000		
Materials & Supplies	\$35,593	\$54,500	\$49,500		
Contract and Other	\$53,185	\$123,500	\$117,500		
Contract Professional Services	\$752	\$7,500	\$7,500		
School Districts and Other BOCES	\$72,825	\$81,450	\$82,450		
Employee Benefits	\$2,248,067	\$2,728,038	\$2,629,524		
<b>Total Direct Expense</b>	<b>\$7,789,199</b>	<b>\$8,795,726</b>	<b>\$8,470,097</b>		
<b>Total Transfer Charges</b>	<b>\$5,906,141</b>	<b>\$6,574,758</b>	<b>\$6,915,100</b>		
<b>Net Expense for Programs for Exceptional Students</b>	<b>\$13,695,340</b>	<b>\$15,370,484</b>	<b>\$15,385,197</b>	<b>\$14,713</b>	<b>0.1%</b>
<b><u>2021-2022 TUITIONS</u></b>					
<b>CoSer</b>	<b>Program</b>	<b>2020-21</b>	<b>2021-2022</b>		<b>% Inc</b>
201	15:1	\$21,282	\$21,282		0.0%
202	12:1:1 Base	\$23,954	\$23,954		0.0%
208	12:1:3:1 Base	\$29,961	\$29,961		0.0%
214	8:1:1 Base	\$29,781	\$29,781		0.0%
214	8:1:2 Base	\$35,380	\$35,380		0.0%
216	Resource Room	\$128,463	\$128,463		0.0%
218.001	6:1:1 MSW	\$49,250	\$49,250		0.0%
218.002	Day Treatment	\$43,161	\$43,161		0.0%
218.004	COPE	\$24,625	\$24,625		0.0%

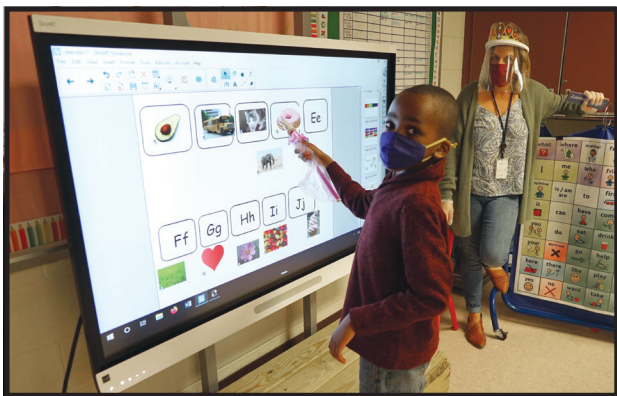


## Programs for Exceptional Students

	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b><u>ITINERANT PROGRAMS BUDGETS</u></b>					
<b><u>CoSer 3xx</u></b>					
School Psychologist (CoSer 308)	\$364,659	\$397,092	\$396,398	-\$694	-0.2%
Visually Impaired (CoSer 309)	\$123,676	\$232,502	\$224,907	-\$7,595	-3.3%
Speech Improvement (CoSer 310)	\$724,499	\$1,188,249	\$773,929	-\$414,320	-34.9%
Hearing Impaired (CoSer 319)	\$190,625	\$233,042	\$235,085	\$2,043	0.9%
Secondary Guidance Counselor (CoSer 323)	\$250,955	\$166,671	\$240,000	\$73,329	44.0%
Physical Therapist Itinerant (CoSer 326)	\$748,412	\$785,786	\$735,786	-\$50,000	-6.4%
Interpreter-Hearing Impaired/Deaf (CoSer 328)	\$162,113	\$183,643	\$187,177	\$3,534	1.9%
Occupational Therapist (CoSer 330)	\$1,334,746	\$1,400,697	\$1,322,461	-\$78,236	-5.6%
Nurse Practitioner (OHM) (CoSer 342)	\$43,735	\$40,000	\$40,000	\$0	0.0%
School Physician (OHM) (CoSer 343)	\$5,493	\$3,500	\$3,500	\$0	0.0%
Teacher of the Hard of Hearing (CoSer 360)	\$88,038	\$0	\$0	\$0	0.0%
Bi-Lingual/ESL: Itinerant (CoSer 374)	\$22,416	\$89,222	\$90,025	\$803	0.9%
Bilingual/ESL: Itinerant (CoSer 375)	\$36,347	\$0	\$0	\$0	0.0%
Compensatory Educational Services (CoSer 399)	\$134,990	\$117,450	\$116,308	-\$1,142	-1.0%
<b>Total Itinerant Programs</b>	<b>\$4,230,704</b>	<b>\$4,837,854</b>	<b>\$4,365,576</b>	<b>-\$472,278</b>	<b>-9.8%</b>

## **SPECIAL EDUCATION RELATED SERVICES PROGRAM BUDGETS**

Special Education Supervision (CoSer 703)	\$1,186,584	\$1,333,009	\$1,320,404	-\$12,605	-0.9%
Occupational/Physical Therapy (CoSer 704)	\$2,632,477	\$2,750,697	\$2,768,461	\$17,764	0.6%
Speech Therapy (CoSer 705)	\$1,740,183	\$2,117,850	\$1,838,750	-\$279,100	-13.2%
Itinerant Supervision (CoSer 706)	\$115,136	\$130,185	\$107,536	-\$22,649	-17.4%
School Social Worker (CoSer 707)	\$529,464	\$576,671	\$541,433	-\$35,238	-6.1%
Vocational Assessment (CoSer 708)	\$393,587	\$432,827	\$430,954	-\$1,873	-0.4%
Life Skills (CoSer 709)	\$163,485	\$219,020	\$207,924	-\$11,096	-5.1%
Adaptive Physical Education (CoSer 710)	\$193,109	\$257,615	\$250,317	-\$7,298	-2.8%
Medical Support Services (CoSer 712)	\$149,841	\$156,670	\$168,646	\$11,976	7.6%
Assistive Technology (CoSer 714)	\$0	\$50,081	\$0	-\$50,081	-100.0%
<b>Total Related Services Program Budget</b>	<b>\$7,103,866</b>	<b>\$8,024,625</b>	<b>\$7,634,425</b>	<b>-\$390,200</b>	<b>-4.9%</b>





# Program and Professional Development

## Our View



*“Participating in BOCES’ professional development programs have been a catalyst in cultivating my passionate purpose to teach and become a teacher leader in the 21st Century. The responsive staff has supported my desire to learn and push the envelope in education to foster a shift in student thinking and achievement. I have benefited from BOCES’ ability to deliver high quality professional learning to support the implementation of researched-based, new instructional theories and transform not only my students’ learning, but my colleagues as well.”*

- Katelyn Bala, 2nd Grade Teacher, Lowville Academy & Central School

*“Last Spring, when all schools were remote for the remainder of the year, I attended several BOCES professional development sessions. These sessions helped keep me “sane”. We discussed what we were doing in each of our districts; our triumphs, our downfalls, our worries, and concerns. Throughout this process, I also learned several new ways of teaching remotely, that were aimed to make my students more successful. One of which I love so much, I recommend it to everyone.”*

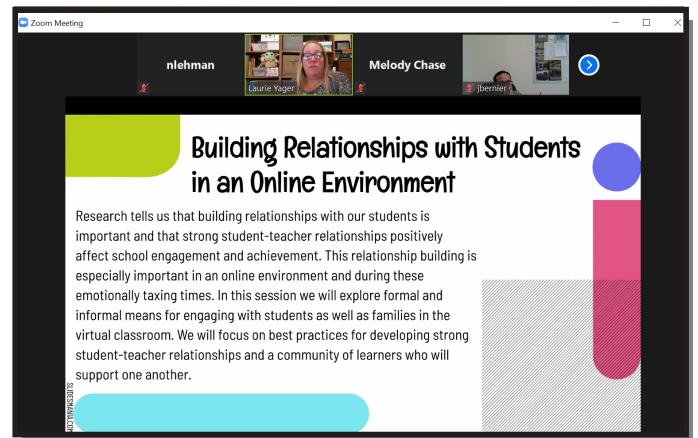
- Ryan Fitzgerald, 5th Grade Math/Science, South Lewis Central School



	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b><u>INSTRUCTIONAL SERVICES BUDGETS</u></b>					
<b><u>CoSer 4xx</u></b>					
Distance Learning (CoSer 401)	\$365,294	\$486,235	\$492,905	\$6,670	1.4%
Summer Online Blended Learning (CoSer 402)	\$94,558	\$65,623	\$60,090	-\$5,533	-8.4%
Art's In Education (CoSer 410)	\$248,658	\$280,262	\$283,329	\$3,067	1.1%
School Bus/Fire Safety (CoSer 412)	\$364,847	\$399,600	\$397,124	-\$2,476	-0.6%
Regents Diploma Based Alternative Education (CoSer 435)	\$925,047	\$1,134,804	\$1,072,202	-\$62,602	-5.5%
Academic Programs-Other BOCES	\$7,933	\$2,500	\$2,500	\$0	0.0%
Distance Learning Other BOCES	\$81,746	\$10,000	\$10,000	\$0	0.0%
Exploratory Enrichment-Other BOCES	\$4,605	\$1,000	\$1,000	\$0	0.0%
Equivalent Attendance-MO (CoSer 473)	\$795	\$0	\$0	\$0	0.0%
Art's In Education-Other BOCES	\$59,561	\$65,000	\$65,000	\$0	0.0%
<b>Total Instructional Services Program</b>	<b>\$2,153,044</b>	<b>\$2,445,024</b>	<b>\$2,384,150</b>	<b>-\$60,874</b>	<b>-2.5%</b>

# Program and Professional Development

	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b>INSTRUCTIONAL SUPPORT BUDGETS</b>					
<b>CoSer 5xx</b>					
CSE Chairperson (CoSer 501)	\$222,418	\$247,080	\$244,631	-\$2,449	-1.0%
Educational Communications (CoSer 502)	\$548,061	\$637,668	\$616,228	-\$21,440	-3.4%
Educational Communications Center OHM (CoSer 503)	\$7,443	\$7,000	\$7,000	\$0	0.0%
Equipment Repair (OHM) (CoSer 504)	\$1,063	\$0	\$0	\$0	0.0%
Gifted and Talented (CoSer 506)	\$20,782	\$32,123	\$27,069	-\$5,054	-15.7%
Coaching (CoSer 507)	\$29,551	\$32,026	\$31,963	-\$63	-0.2%
Instructional Computer Services (CoSer 508)	\$4,569,000	\$2,600,000	\$2,600,000	\$0	0.0%
Model Schools (CoSer 509)	\$202,545	\$300,000	\$300,000	\$0	0.0%
Inter-Scholastic Sports Coordination (CoSer 515)	\$133,860	\$154,985	\$154,905	-\$80	-0.1%
Shared Athletic Trainer (CoSer 516)	\$2,836	\$0	\$0	\$0	0.0%
Science Kits (CoSer 517)	\$6,222	\$60,000	\$60,000	\$0	0.0%
Office of Instructional Services (CoSer 518)	\$790,771	\$844,963	\$901,157	\$56,194	6.7%
Computer Service-Instructional (CoSer 520)	\$4,699	\$0	\$0	\$0	0.0%
Computer Support Service (Oswego) (CoSer 521)	\$776	\$0	\$0	\$0	0.0%
Coordinator of Athletics (CoSer 525)	\$3,600	\$3,500	\$3,500	\$0	0.0%
Library Automation Service (CoSer 526)	\$110,634	\$105,000	\$105,000	\$0	0.0%
Library Media Services (CoSer 528)	\$369,490	\$354,871	\$354,572	-\$299	-0.1%
Library Automation Service (Other BOCES)	\$26,155	\$0	\$0	\$0	0.0%
Model Schools (Other BOCES)	\$2,128	\$0	\$0	\$0	0.0%
Printing (CoSer 542)	\$38,661	\$35,000	\$35,000	\$0	0.0%
Computer Service, Instruction (OCM) (CoSer 545)	\$1,054	\$0	\$0	\$0	0.0%
Computer Service Instr (TST) (CoSer 547)	\$2,475	\$0	\$0	\$0	0.0%
Instructional Materials Development (Other BOCES)	\$101,972	\$0	\$0	\$0	0.0%
School Curriculum Improvement (Other BOCES)	\$68,002	\$33,800	\$33,800	\$0	0.0%
Community Schools Resources (CoSer 585)	\$536,591	\$620,968	\$618,540	-\$2,428	-0.4%
Staff Development Other BOCES	\$0	\$19,500	\$19,500	\$0	0.0%
<b>Total Instructional Support Programs</b>	<b>\$7,545,349</b>	<b>\$6,088,484</b>	<b>\$6,112,865</b>	<b>\$24,381</b>	<b>0.4%</b>



# Proposed Budget 2021 - 2022

## Administrative Support

	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b>NON-INSTRUCTIONAL SUPPORT BUDGETS</b>					
<b>CoSer 6xx</b>					
Administrative Computer Services (CoSer 601)	\$6,345,121	\$3,300,000	\$3,300,000	\$0	0%
Employer/Employee Relations (CoSer 602)	\$464,088	\$501,502	\$450,993	-\$50,509	-10%
Cooperative Recruitment (CoSer 603)	\$62,738	\$75,775	\$64,820	-\$10,955	-14%
Bus Driver Training (CoSer 604)	\$58,802	\$86,694	\$84,195	-\$2,499	-3%
Regional Planning (CoSer 605)	\$78,670	\$127,106	\$111,010	-\$16,096	-13%
State Aid Planning (CoSer 606)	\$56,760	\$55,278	\$55,278	\$0	0%
Cooperative Purchasing (CoSer 608)	\$82,472	\$74,160	\$74,160	\$0	0%
Telephone Interconnect (CoSer 610)	\$483,942	\$997,978	\$1,000,252	\$2,274	0%
Teacher Certification (CoSer 611)	\$146,799	\$172,353	\$174,400	\$2,047	1%
Negotiations MO (CoSer 612)	\$35,040	\$0	\$0	\$0	0%
<i>*New</i> Transportation - Occ Ed (CoSer 613)	\$18,223	\$0	\$0	\$0	0%
Drug and Alcohol Testing (CoSer 614)	\$251,185	\$347,815	\$350,452	\$2,637	1%
Health and Safety (CoSer 615)	\$458,832	\$662,202	\$658,850	-\$3,352	-1%
Staff Dev: Board of Ed (CoSer 616)	\$0	\$16,010	\$16,307	\$297	2%
Policy Update Service (CoSer 617)	\$36,750	\$0	\$0	\$0	0%
Coord of Ins Mgmt (CoSer 620)	\$1,730	\$0	\$0	\$0	0%
Business Office Support (CoSer 622)	\$68,723	\$100,495	\$104,240	\$3,745	4%
Telephone Interconnect (CoSer 626)	\$10,956	\$10,000	\$10,000	\$0	0%
Microfilming Records Management OHM (CoSer 627)	\$3,300	\$0	\$0	\$0	0%
Employee Assistant Program OHM (CoSer 628)	\$936	\$0	\$0	\$0	0%
Telecommunications OHM (CoSer 629)	\$0	\$15,000	\$15,000	\$0	0%
Public Information (CoSer 630)	\$36,521	\$0	\$0	\$0	0%
Cooperative Bidding OCM (CoSer 632)	\$4,095	\$4,900	\$4,900	\$0	0%
Recruiting Service Putman N West (CoSer 633)	\$29,332	\$15,000	\$15,000	\$0	0%
Substitute Coordination OHM (CoSer 634)	\$8,449	\$8,500	\$8,500	\$0	0%
Computer Srvs. Admin. Management (CoSer 636)	\$13,425	\$0	\$0	\$0	0%
Employee Benefit Coordination Herkimer (CoSer 637)	\$3,798	\$4,275	\$4,275	\$0	0%
Medicaid Reimbursement MO (CoSer 638)	\$14,139	\$0	\$0	\$0	0%
Computer Srvs. Admin. Mgmt. E Suffix (CoSer 639)	\$101,369	\$0	\$0	\$0	0%
Computer Service-Mgmt- Broome (CoSer 641)	\$10,750	\$0	\$0	\$0	0%
GASB 45 Planning & Evaluation (CoSer 645)	\$71,868	\$75,149	\$75,533	\$384	1%
Business Office Support OCM (CoSer 646)	\$6,500	\$0	\$0	\$0	0%
Business Office Support Other BOCES (CoSer 647)	\$30,867	\$0	\$0	\$0	0%
Substitute Coordination (CoSer 650)	\$111,890	\$106,708	\$112,536	\$5,828	5%
Benefits Coordination (CoSer 655)	\$1,366,892	\$1,385,513	\$1,594,540	\$209,027	15%
Healthcare Benefit Coordination OHM (CoSer 656)	\$158,581	\$0	\$0	\$0	0%
Employee Benefit Coordination MO (CoSer 661)	\$7,261	\$0	\$0	\$0	0%
School Food Management Central (CoSer 671)	\$279,999	\$0	\$0	\$0	0%
<b>Total Non-Instuctional Support Programs</b>	<b>\$10,920,803</b>	<b>\$8,142,413</b>	<b>\$8,285,241</b>	<b>\$142,828</b>	<b>1.8%</b>



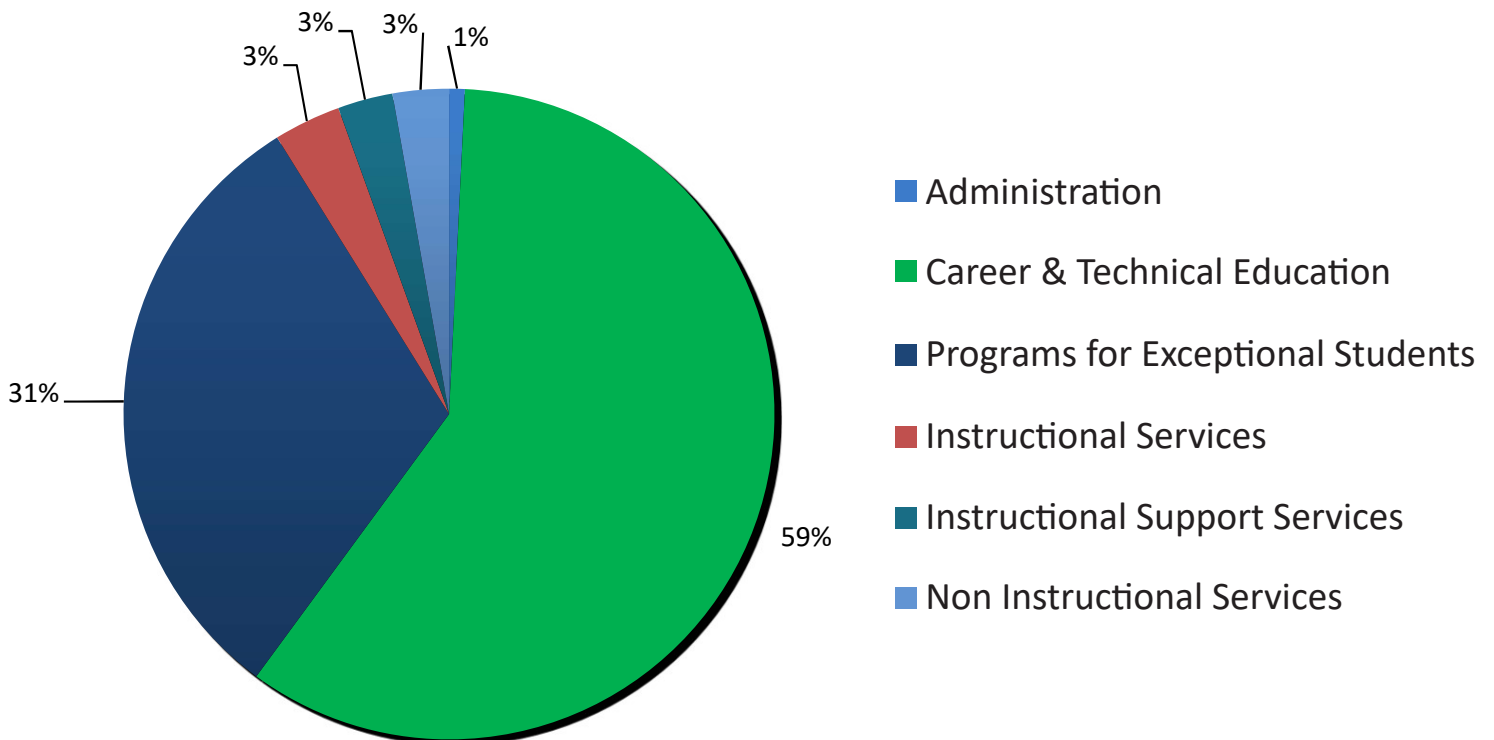
# Administrative Support

	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b><u>OPERATION &amp; MAINTENANCE</u></b>					
<b><u>CoSer 701</u></b>					
Salary for All Staff	\$1,160,966	\$1,354,000	\$1,359,000		
Equipment	\$184,238	\$90,000	\$95,000		
Materials/Supplies	\$186,485	\$260,000	\$260,800		
Contract & Other	\$1,961,655	\$2,107,000	\$1,857,000		
Employee Benefits	\$586,312	\$693,020	\$707,019		
<b>Total (CoSer 701)</b>	<b>\$4,079,656</b>	<b>\$4,504,020</b>	<b>\$4,278,819</b>	<b>-\$225,201</b>	<b>-5%</b>

## **DISTRIBUTION OF OPERATION & MAINTENANCE CHARGES**

	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>
Administration	\$33,735	\$33,735	\$33,735
Career & Technical Education	\$2,762,055	\$2,762,055	\$2,536,854
Programs for Exceptional Students	\$1,329,230	\$1,329,230	\$1,329,230
Instructional Services	\$142,500	\$142,500	\$142,500
Instruction Support Services	\$117,500	\$117,500	\$117,500
Non Instructional Services	\$119,000	\$119,000	\$119,000
<b>Total Operation and Maintenance Charges</b>	<b>\$4,504,020</b>	<b>\$4,504,020</b>	<b>\$4,278,819</b>

## **DISTRIBUTION OF OPERATIONS & MAINTENANCE CHARGES**

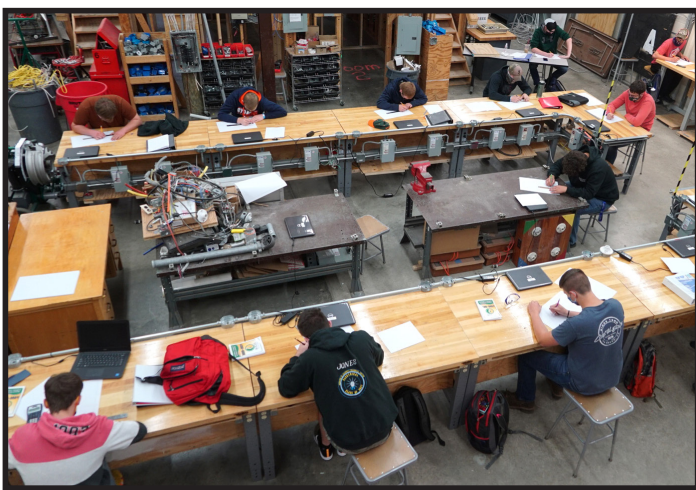


	2019-2020 Actual Expense	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b>ADULT EDUCATION AND SPECIAL AID</b>					
Adult Education	\$681,753	\$1,400,000	\$1,400,000	\$0	0%
WIOA Title II Literacy	\$99,953	\$100,000	\$100,000	\$0	0%
EPE	\$110,776	\$80,000	\$80,000	\$0	0%
PS FACE (SEGIS)	\$145,847	\$230,000	\$230,000	\$0	0%
SA FACE	\$142,409	\$230,000	\$230,000	\$0	0%
CRPC (SETRC)	\$1,285,705	\$1,500,000	\$1,500,000	\$0	0%
Perkins	\$212,977	\$225,000	\$225,000	\$0	0%
Summer MAST Camp	\$13,339	\$15,000	\$15,000	\$0	0%
Library Media	\$160,685	\$160,000	\$160,000	\$0	0%
Summer Handicapped	\$843,615	\$800,000	\$800,000	\$0	0%
LGRMIF	\$0	\$100,000	\$100,000	\$0	0%
Teacher Center	\$115,300	\$125,000	\$125,000	\$0	0%
<b>Total Adult Ed &amp; Special Aid</b>	<b>\$3,812,359</b>	<b>\$4,965,000</b>	<b>\$4,965,000</b>	<b>\$0</b>	<b>0%</b>



*“The Labor Relations and Legal Services team at BOCES has provided crucial support to the component Districts throughout the course of the pandemic. With the minute by minute changes to executive orders, mandates, and protocols, we have relied upon their knowledge, expertise, advice, and interpretations of these changes in order to effectively implement the regulations within our Districts. They are readily available to assist with questions or concerns, offering support with negotiations and other labor relations. Having a knowledgeable and trustworthy team to provide legal support is one of the many benefits of the partnerships provided through BOCES.”*

*- Jennifer Premo, Superintendent, Carthage Central School District*



## Total Budget

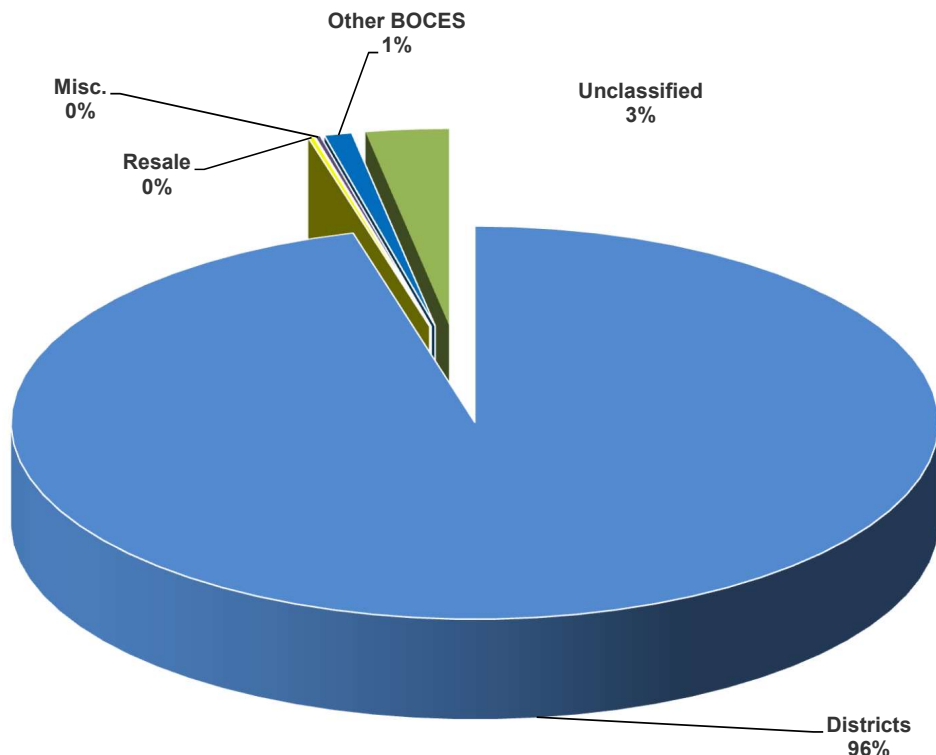
	2019-2020 Actual Revenue	2020-2021 Original Budget	2021-2022 Proposed Budget	Dollar Change	% Change
<b>REVENUE SUMMARY</b>					
Resale of Materials	\$4,952	\$100,000	\$100,000		
Unclassified	\$389,273	\$500,000	\$500,000		
Charges to Other BOCES	\$2,263,539	\$1,500,000	\$1,500,000		
Component School Districts	\$65,482,587	\$50,131,718	\$49,800,072		
Miscellaneous	\$151,864	\$100,000	\$100,000		
<b>Total Operating Fund Revenue</b>	<b>\$68,292,215</b>	<b>\$52,331,718</b>	<b>\$52,000,072</b>	<b>-\$331,646</b>	<b>-0.6%</b>

## BUDGET SUMMARY

### Program Summary:

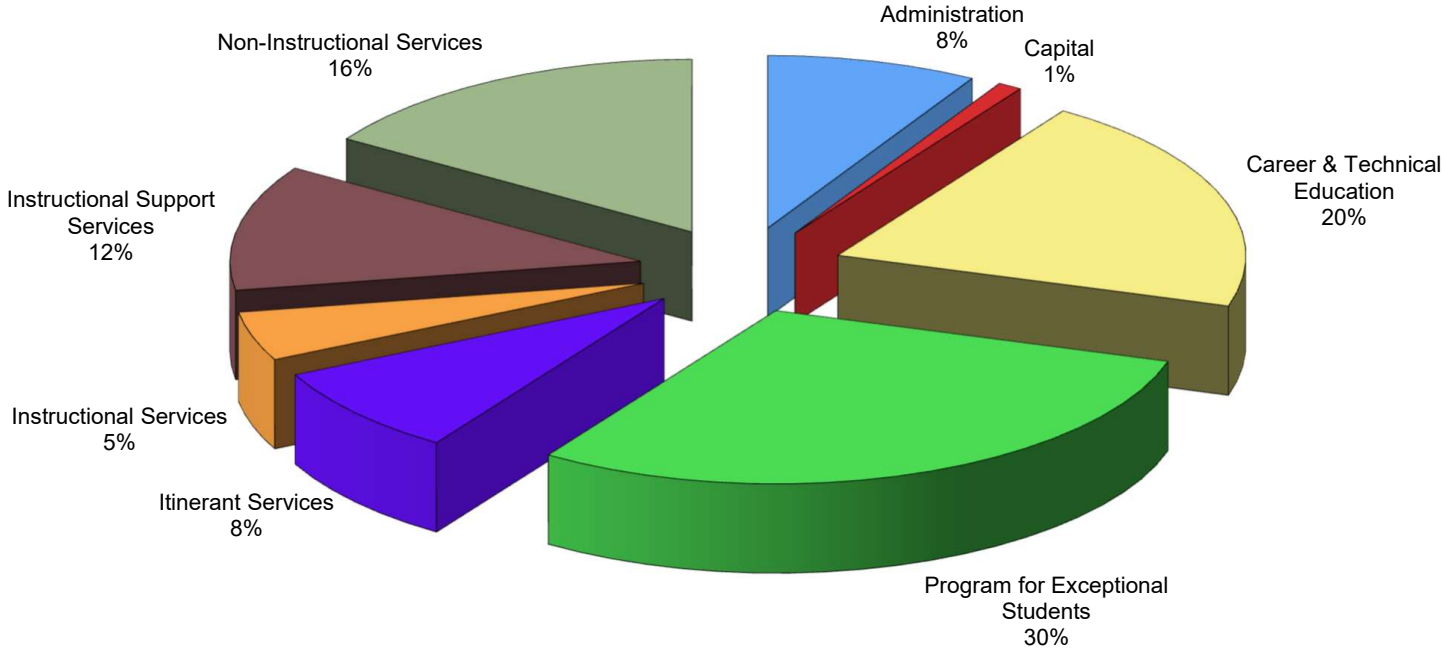
Administration	\$3,981,663	\$4,275,792	4,318,568		
Capital Budget (Rent)	\$13,301,127	\$328,000	494,250		
Career & Technical Education	\$9,335,203	\$10,843,667	10,654,225		
Programs for Exceptional Students	\$13,695,340	\$15,370,484	15,385,197		
Itinerant Services	\$4,230,704	\$4,837,854	4,365,576		
Instructional Services	\$2,153,044	\$2,445,024	2,384,150		
Instructional Support	\$7,800,789	\$6,088,484	6,112,865		
Non-Instructional Services	\$10,920,803	\$8,142,413	8,285,241		
<b>Total Operating Fund Expenditures</b>	<b>\$65,418,671</b>	<b>\$52,331,718</b>	<b>\$52,000,072</b>	<b>-\$331,646</b>	<b>-0.6%</b>

## 2021 - 2022 REVENUE

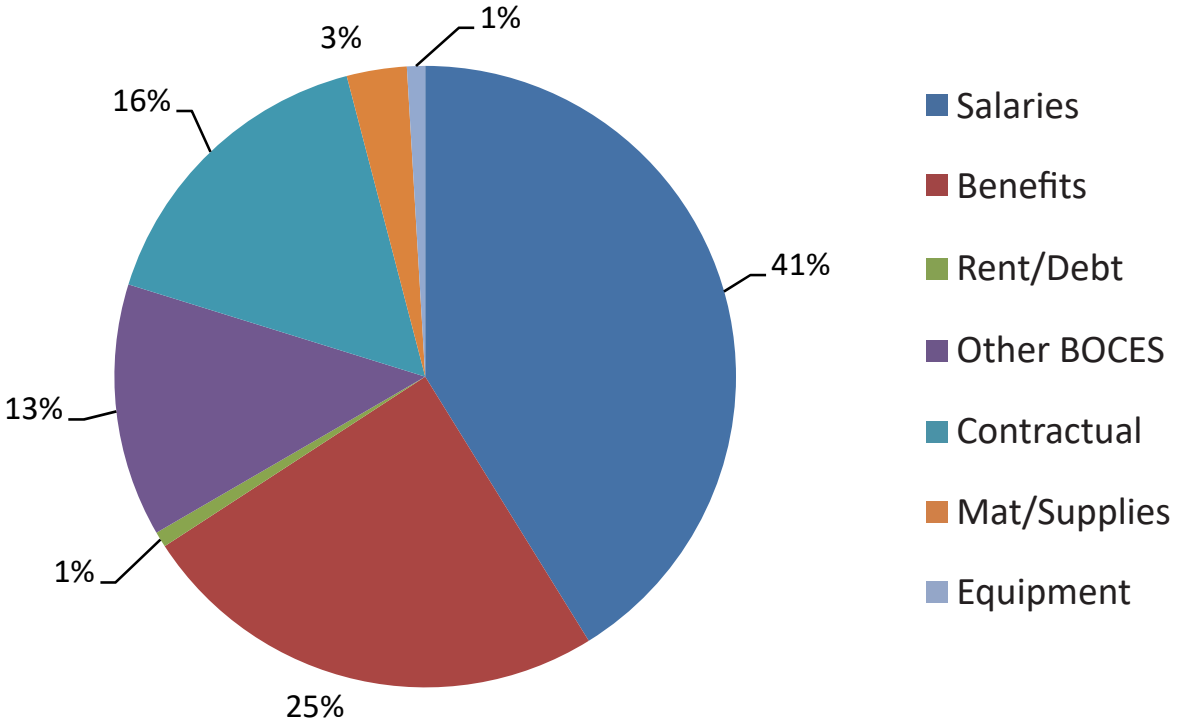




### 2021 - 2022 APPROPRIATIONS



### 2021 - 2022 BUDGET DISTRIBUTION BY OBJECT CODE



## Boards of Education and Superintendents

### **ADIRONDACK CENTRAL**

Michael Kramer, President  
Almanda Sturtevant, Vice President  
Bruce Brach  
Mark Emery  
Richard Gallo  
Joan Ingersoll  
Doug Muha  
*Edward Niznik, Superintendent*

### **ALEXANDRIA CENTRAL**

Jane Aikins, President  
Suzanne Hunter, Vice President  
Andrea Adsit  
Betty Compeau  
Stephen Dreizler  
Christine Lingenfelder  
James VanCour  
*Christopher Clapper, Superintendent*

### **BEAVER RIVER CENTRAL**

Samuel Chamberlain, President  
Todd Lighthall, Vice President  
Jonathan Beller  
Stacy Greaud  
Brian LaChausse  
Shannon Reed  
Zechariah Zehr  
*Todd Green, Superintendent*

### **BELLEVILLE HENDERSON CENTRAL**

John Allen, President  
Adam Miner, Vice President  
Anthony Barney  
David Bartlett  
Roger Eastman  
Kyle Gehrke  
Kristin Vaughn  
*Jane Collins, Superintendent*

### **CARTHAGE CENTRAL**

Garry Schwartz, President  
Anne Rohr, Vice President  
Erin Boshart  
Sean McHale  
Tod Nash  
Nata Parnes  
Jonathan Schell  
*Jennifer Premo, Superintendent*

### **COPENHAGEN CENTRAL**

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Alfred Tomaselli, Vice President  
Keith Lee  
Gabrielle Thompson  
Koreen Freeman  
Robert Stackel  
Troy Buckley  
*Scott Connell, Superintendent*

### **GENERAL BROWN CENTRAL**

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Sandra Young Klindt, Vice President  
Daniel Dupee  
Natalie Hurley  
Jamie Lee  
Scott Lytle  
Tiffany Orcesi  
*Barbara Case, Superintendent*

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Kevin McCarthy, Vice President  
William Backus  
Tina Bartlett-Bearup  
Bridget Carpenter  
Kenneth Clyde  
Shelly Eggleston  
Robin Johnson  
Michael Pierce  
*Mary Anne Dobmeier, Superintendent*

### **INLET COMMON SCHOOL**

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Amanda Miller  
Jamie Lynn White  
*Christine Holt, Superintendent*

### **LAFARGEVILLE CENTRAL**

Sheryl Wilson, President  
Jada Walldroff, Vice President  
Matthew Duffany  
Mary Ford-Waterman  
Matthew Timerman  
*Travis Hoover, Superintendent*

### **LOWVILLE ACADEMY & CENTRAL**

Thomas Schneeberger, President  
Rebecca Kelly, Vice President  
James Farquhar  
Jeffery Hellinger  
Stephanie Houser Fouse  
Michael Judd  
Steven Lyndaker  
Michael Young  
Amy Marti  
*Rebecca Dunckel-King, Superintendent*

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Deanna Lothrop, President  
Lynn Reichert, Vice President  
Terry Countryman  
Kathy Gardner  
Ray McIntosh  
Scott Rickett  
Jon LaFontaine  
*Cammy Morrison, Superintendent*

### **SACKETS HARBOR CENTRAL**

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Angela Green, Vice President  
Christine Allen  
David Altieri  
Christine Wheeler  
*Jennifer Gaffney, Superintendent*

### **SOUTH JEFFERSON CENTRAL**

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Ken Bibbins, Vice President  
Kelly Davis  
Randy Jerome  
James Juczak  
Justin VanCoughnett  
Stephanie Widrick  
*Scott Slater, Superintendent*

### **SOUTH LEWIS CENTRAL**

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Dawn Ludovici, Vice President  
Thomas Birmingham  
Paul Campbell  
Jessica Carpenter  
Christine Chaufy  
Michael Lisk  
Justin Szucs  
Richard Ventura  
*Douglas Premo, Superintendent*

### **THOUSAND ISLANDS CENTRAL**

Eric Swenson, President  
Carolyn Delaney, Vice President  
Jennifer Bach  
Erin Churchill  
Brian Lantier  
Bruce Mason  
Jolene Radley  
Sarah Riddoch  
Tim Wiley  
*Michael Bashaw, Superintendent*

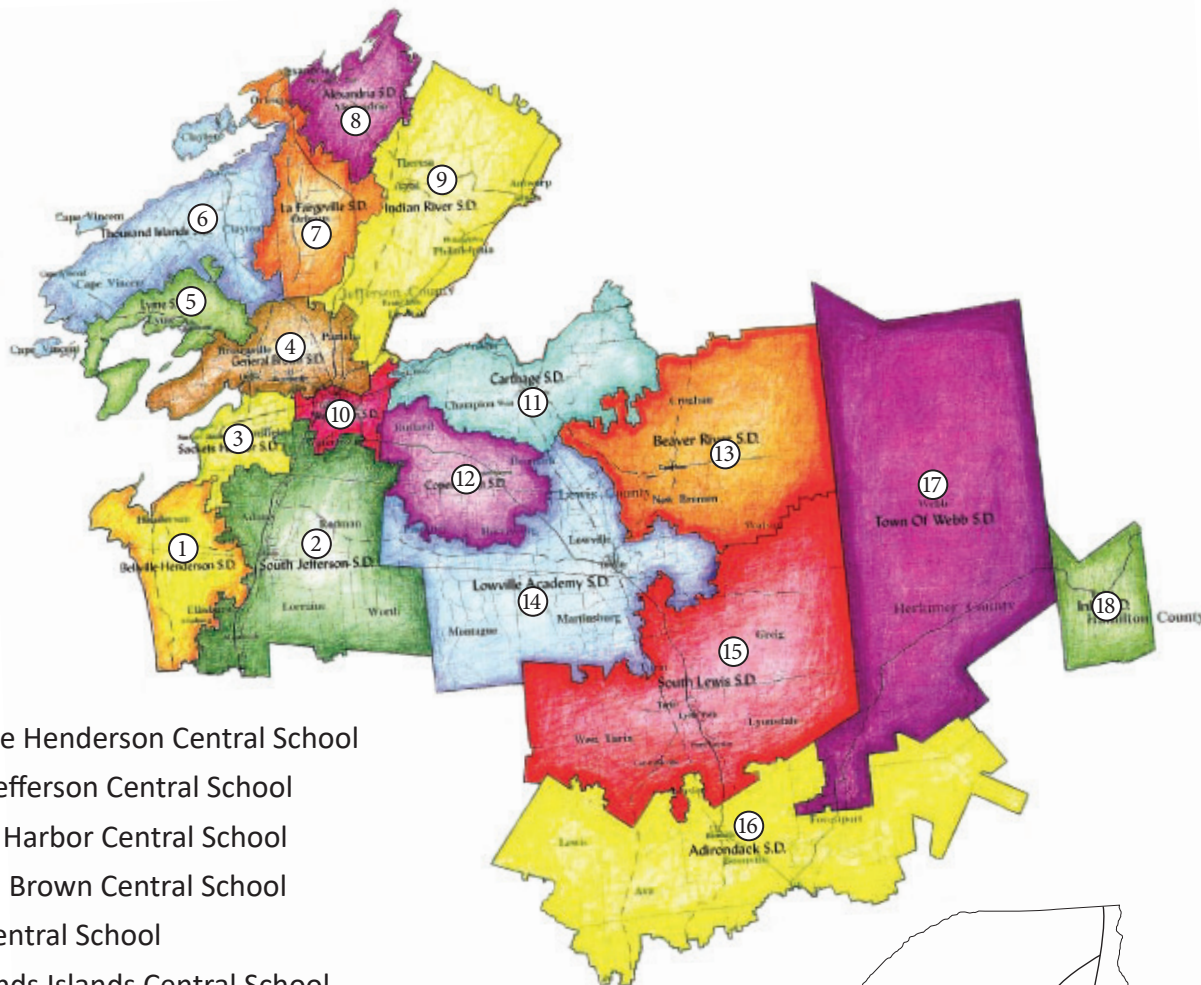
### **TOWN OF WEBB SCHOOL**

Kendra Hopsicker, President  
Diane Heroux, Vice President  
George Hiltebrant  
Philip Petty  
Marisa Van Valkenburg  
*Rex Germer, Superintendent*

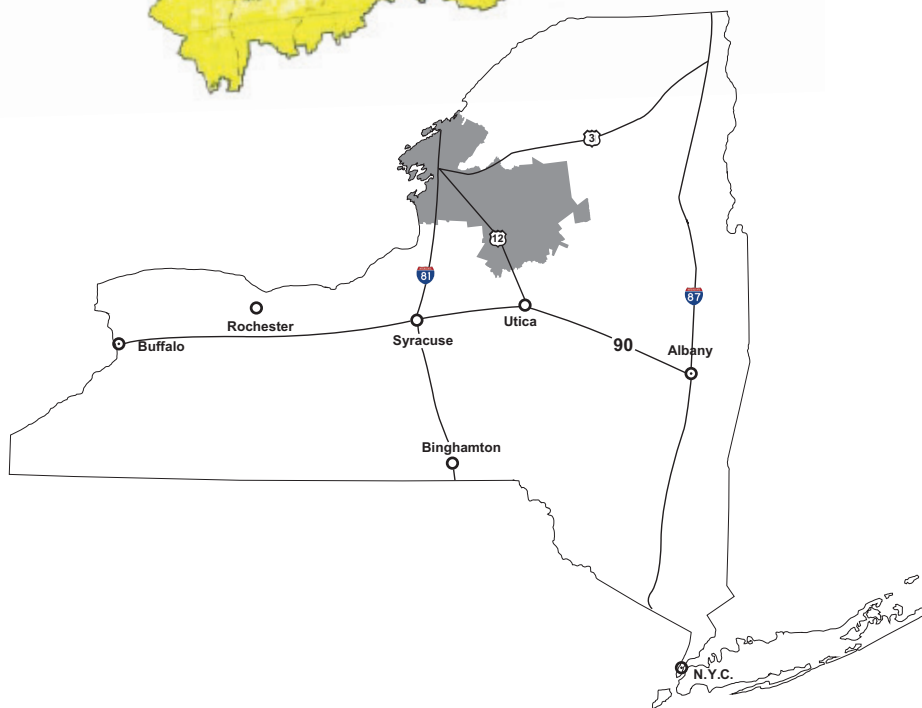
### **WATERTOWN CITY SCHOOLS**

Maria Mesires, President  
Michael Struchen, Vice President  
Culley Gosier  
Jason Harrington  
Nancy Henry  
Beth Linderman  
Suzanne Renzi-Falge  
*Patricia LaBarr, Superintendent*

## The School Districts of the Jefferson-Lewis-Hamilton-Herkimer-Oneida B.O.C.E.S. Region



1. Belleville Henderson Central School
2. South Jefferson Central School
3. Sackets Harbor Central School
4. General Brown Central School
5. Lyme Central School
6. Thousands Islands Central School
7. LaFargeville Central School
8. Alexandria Central School
9. Indian River Central School
10. Watertown City School District
11. Carthage Central School
12. Copenhagen Central School
13. Beaver River Central School
14. Lowville Academy & Central School
15. South Lewis Central Schools
16. Adirondack Central School District
17. Town of Webb Central School District
18. Inlet Common School District







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20104 State Rt. 3, Watertown, NY 13601-9507  
Phone: (315) 779-7041 Fax: (315) 779-7009

**Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services**  
**"Equal Opportunity/Affirmative Action Employer"**

**BOARD OF COOPERATIVE EDUCATIONAL  
SERVICES OF THE SOLE SUPERVISORY  
DISTRICT OF THE COUNTIES OF  
JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA**

**BALLOT FOR ELECTION TO THE BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES**

Three (3) vacancies exist on the Board of Cooperative Educational Services to be filled at the annual election to be held in component school districts on April 21, 2021. Three (3) candidates have been nominated to fill these three vacancies. The members of the Board of Education of each component school district vote as a block by adopting a resolution and casting one (1) vote for each of the three vacancies to be filled. No more than one vote may be cast for any candidate. Each vacancy is for a three (3) year term of office (July 1, 2021-June 30, 2024). The three (3) candidates receiving the highest number of votes will be elected to the three (3) year terms on the BOCES Board. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law §1950 (2-a). The District Clerk, or other officer authorized to certify that a Board resolution has been adopted, shall complete this ballot by placing an (“X”) next to the names of each candidate for whom a vote has been cast, and by completing the certification at the bottom of the ballot. Candidates are listed in the order in which their nominations were received along with their address and school district of residence:

***Each component Board of Education may vote for three (3) candidates listed below:***

Mr. Michael F. Young \_\_\_\_\_  
5344 Clinton Street  
Lowville, NY 13367  
Lowville Academy & Central School District

Mr. Lynn A. Murray \_\_\_\_\_  
31721 NYS Route 12  
Copenhagen, NY 13626  
Copenhagen Central School District

Dr. Sandra Young Klindt \_\_\_\_\_  
25325 State Route 180  
Dexter, NY 13634  
General Brown Central School District

***Certification***

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_ School District do hereby certify that at a public meeting held on April 21, 2021, the Board of Education/Trustees of the \_\_\_\_\_ School District adopted a resolution casting its vote or votes in the annual election of members to the Board of Cooperative Educational Services for the person or persons indicated on the ballot above.

The District Clerk should forward this completed original ballot and certification no later than April 22, 2021 to:

Patricia L. LaClair, District Clerk, Jefferson-Lewis-Hamilton-Herkimer-Oneida  
Board of Cooperative Educational Services  
20104 State Route 3  
Watertown, NY 13601, (315) 779-7010 Fax (315) 779-7009

**Please fax or email a copy of the ballot and budget resolution to 779-7009 or [placlair@boces.com](mailto:placlair@boces.com) at the conclusion of your April 21, 2021 meeting and forward original via U.S. Mail.**

**Certification of Board Resolution  
Regarding Approval/Disapproval of  
2021-2022 Proposed BOCES Administrative Budget**

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_ School District, do hereby certify that at a public meeting held on April 21, 2021, the \_\_\_\_\_ Central School District adopted a resolution \_\_\_\_\_ (approving/disapproving) the 2021-2022 proposed administrative budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services, as mailed to component districts and presented at the BOCES Annual Meeting on April 14, 2021.

_____ District Clerk (Signature)	_____ Date
--	---------------

**Please fax or email a copy of the ballot and budget resolution to 779-7009 or [placlair@boces.com](mailto:placlair@boces.com) at the conclusion of your April 21, 2021 meeting and forward original via U.S. Mail.**

The District Clerk should forward this completed original resolution via US mail no later than April 22, 2021 to:

Patricia L. LaClair, District Clerk  
Jefferson-Lewis-Hamilton-Herkimer-Oneida  
Board of Cooperative Educational Services  
20104 State Route 3  
Watertown, NY 13601  
(315) 779-7010      Fax (315) 779-7009



2021-22 Property Tax Report Card

General Brown Central School District		
Contact Person: Lisa Smith		
Telephone Number: 315-779-2300		
	Budgeted 2020-21 (A)	Proposed Budget 2021-22 (B)
Total Budgeted Amount, not including Separate Propositions	24,334,794	25,454,592
A Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	8,280,646	8,599,810
B Tax Levy to Support Library Debt, if Applicable		
C Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>		
D Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable		
E Total Proposed School Year Tax Levy (A + B + C - D)	8,280,646	8,599,810
F Permissible Exclusions to the School Tax Levy Limit	261,385	412,871
G School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	8,019,261	8,186,939
H Total Proposed School Year Tax Levy, <u>Excluding</u> Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	8,019,261	8,186,939
I Difference: (G - H); (negative value requires 60.0% voter approval) <sup>2</sup>	0	0
Public School Enrollment	1,436	1,447
Consumer Price Index	1.81%	1.23%

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest

<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements

<sup>3</sup> For 2019-20, includes any carryover from 2017-18 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest

	Actual 2020-21 (D)	Estimated 2021-22 (E)
Adjusted Restricted Fund Balance	3,791,190	4,071,000
Assigned Appropriated Fund Balance	1,010,918	1,200,000
Adjusted Unrestricted Fund Balance	2,120,689	2,000,000
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	8.71%	7.85%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/21 Actual Balance	6/30/21 Estimated Ending Balance	Intended Use of the Reserve in the 2021-22 School Year
Capital	Capital	To pay the cost of any object or purpose for which bonds may be issued.	1,526,250	1,550,000	No intended use in the 2021-2022 school year
Repair		To pay the cost of repairs to capital improvements or equipment.			
Workers' Compensation	Workers' compensation	To pay for Workers Compensation and benefits	277,024	278,000	To pay for Workers' compensation and benefits should unexpected increases occur
Unemployment Insurance	Unemployment	To pay the cost of reimbursement to the State Unemployment Insurance Fund	242,214	243,000	To pay the cost of reimbursement to the State Unemployment Insurance fund should unexpected increases occur.
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property			
Mandatory Reserve for Debt Service		To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements	189,996	180,000	To defray cost of debt service payments on outstanding bonds during the 2021-2022 school year.
Insurance		To pay liability, casualty, and other types of uninsured losses			
Property Loss		To establish and maintain a program of reserves to cover property loss			
Liability		To establish and maintain a program of reserves to cover liability claims incurred.			
Tax Certiorari		To establish a reserve fund for tax certiorari settlements			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end			
EBALR - Employee Benefit Accrued Liability	EBALR	For the payment of accrued 'employee benefits' due to employees upon termination of service.	267,910	270,000	For payment of accrued employee benefits due to employees upon termination of employment.
Retirement Contribution	Retirement	To fund employer retirement contributions to the State and Local Employees' Retirement System	1,398,677	1,400,000	To defray cost of employer retirement contributions to the State and Local Employees' Retirement System should unexpected increases occur.
Other Reserve	TRS	To fund employer retirement contributions to the Teachers' Retirement System (TRS)	135,000	150,000	To defray cost of employer retirement contributions to the Teachers' Retirement System should unexpected increases occur